



# **PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE**

(Approved by AICTE & Affiliated to Anna University, Chennai)

Madurai - Sivagangai Highway, Arasanoor, Thirumansolai Post, Sivagangai Dt. - 630 561, Tamilnadu

Mobile : 9842102628, 7373002628

Email: [info@psyec.edu.in](mailto:info@psyec.edu.in)

Website : [www.psyec.edu.in](http://www.psyec.edu.in)

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City Office : 10, Pandian Saraswathi St, Sivagami Nagar, Narayanapuram, Madurai - 625 014. Telefax- 0452 2682338, Mobile : 98423-02628

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**INTERNAL**

**COMPLAINTS**

**COMMITTEE**



# PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE

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## CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 7.12.2022 at 2.30 pm in Principal's office.

Agenda:

1. Report on cases relating Sexual harassment for the academic year 2022-2023.
2. Events and programs to be organized.
3. Any other point with the permission of the Principal.

  
CONVENER

  
PRINCIPAL

Dr. R. RAJA M.E., Ph.D.,

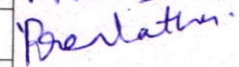
PRINCIPAL

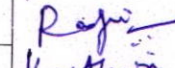
PANDIAN SARASWATHI YADAV  
ENGINEERING COLLEGE

S.No	Name	Profession	Position in ICC
1.	Mrs.S.Pandimeena	HOD/EEE	Convener
2.	Mr.M.RadhaKrishnan	HOD/Mech	Member
3.	Dr.K.R.PremLatha	HOD/CSE	Member
4.	Dr.S.Regina	Asst.Prof/ECE	Member
5.	Mrs.M.Kasthuri	HOD/Civil	Member
6.	Ms. P.Jerlin Belsiya	HOD/S&H	Member
7.	Mrs.C.KalaRani	Asst.Prof/EEE	Member
8.	Mr.R.Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member

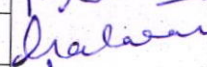
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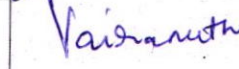




















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## MINUTES OF INTERNAL COMPLAINTS COMMITTEE (ICC) MEETING

**Date of Meeting : 07.12.2022**

**Venue : Principal's Office**

The Internal Complaints Committee (As per section 4 of Sexual Harassment of Women at Workplace – Prevention, Prohibition and Redressal Act 2013) meeting for the academic year 2022-2023 was held on 07.12.2022 in Principal's office. All the members attended the meeting.

1. At the outset, the convener welcomed all the participants of the meeting.
2. The Committee noted that no complaint of sexual harassment against anyone of the institution has been received.
3. The Committee emphasized that in order to create awareness and continuous sensitization for the women employees and girl students. It is essential to communicate the information through the members/convener of the ICC
4. The committee also emphasized that (i) "Sexual Harassment of Women at Workplace – (Prevention, Prohibition and Redressal ) Act and Rule 2013. (ii) Consitution of the committee, and (iii) details of the Members of the Complaints Committee such as name, phone number, Email id, address, etc., needs to be uploaded in the website.
5. The committee Stressed to increase awareness amongst the students and employees on how the rules have been amended to prevent instances of harassment of women.
6. The Convener expressed her thanks to all the members and the members agreed that the committee will meet every year during the month of December on regular basis or earlier, if need be in any case of complaints.
7. Any other business, No other business was recorded.
8. The meeting ended with vote of thanks.

**CONVENER**

**Members Present**

S.No	Name	Profession	Position in ICC
1.	Mrs.S.Pandimeena	HOD/EEE	Convener
2.	Mr.M.RadhaKrishnan	HOD/Mech	Member
3.	Dr.K.R.PremLatha	HOD/CSE	Member
4.	Dr.S.Regina	Asst.Prof/ECE	Member
5.	Mrs.M.Kasthuri	HOD/Civil	Member
6.	Ms. P.Jerlin Belsiya	HOD/S&H	Member
7.	Mrs.C.KalaRani	Asst.Prof/EEE	Member
8.	Mr.R.Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member

**PRINCIPAL**

Dr. R. RAJA M.E., Ph.D.,

PRINCIPAL

PANDIAN SARASWATHI YADAV  
ENGINEERING COLLEGE

Thirumansolai Post, Sivagangai Dt. - 630 561, Tamilnadu

Mobile : 9842102628, 7373002628

Website : www.psyec.edu.in

Signature of Principal

Signature of Convener

Signature of Member

Signature of Member

Signature of Member

Signature of Member

Signature of Member

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Signature of Member

Signature of Member







# PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE

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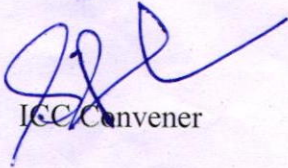
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Date: 15.11.2021

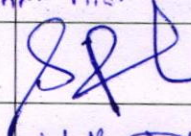
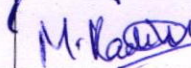
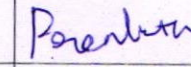
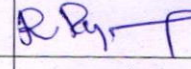
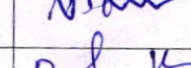
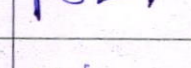
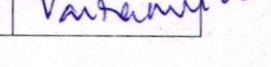
## CIRCULAR

This is informed that the Internal Complaint committee is going to conduct meeting with all committee members on 17.11.2021 at 10:30am at Principal Cabin. Hence all committee members and student representative may attend the meeting.

  
ICC Convener

Circulated To:

PRINCIPAL  
Dr. R. RAJA M.E., Ph.D.,  
PRINCIPAL  
PANDIAN SARASWATHI YADAV  
ENGINEERING COLLEGE  
Arasanoor, Thirumansolai P.O-630 561  
Sivagangai Dist. Tamil Nadu

S.No	Name	Profession	Position in ICC	Signature
1.	Mrs. S PANDIMEENA	HOD/EEE	Convener	
2.	Mr.M.RadhaKrishnan	HOD/Mech	Member	
3.	Dr.K.R.PremLatha	HOD/CSE	Member	
4.	Mrs. Rajalakshmi	HOD/ECE	Member	
5.	DR MURALI .V	HOD/Civil	Member	
6.	Ms. P.Jerlin Belsiya	HOD/S&H	Member	
7.	Mr.R.Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member	







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## Minutes of Internal Complaint Committee Meeting

Date: 18/11/2021

Time and Date: 10:00am and 17.11.2021

Venue: CSE Seminar Hall

Points Discussed

1. Chairman of committee welcomed all members for this meeting.
2. It is planned to organize a motivational talk for the students.
3. Planned to conduct a seminar on Women Empowerment.
4. **The committee has noted that no complaints of sexual harassment have been received from any women employee, students of our institution.**
5. Finally vote of thanks by Mrs. S Pandimeena

### Members Present

S.No	Name	Profession	Position in ICC	Signature
1.	Mrs. S Pandimeena	AP/EEE	Convener	
2.	Mr.M.RadhaKrishnan	HOD/Mech	Member	
3.	Dr.K.R.PremLatha	HOD/CSE	Member	
4.	Mrs. Rajalakshmi	HOD/ECE	Member	
5.	DR Murali .V	HOD/Civil	Member	
6.	Ms. P.Jerlin Belsiya	HOD/S&H	Member	
7.	Mr.R.Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member	

Principal

Dr. R. RAJA M.E., Ph.D.,  
PRINCIPAL  
PANDIAN SARASWATHI YADAV  
ENGINEERING COLLEGE  
Arasanoor, Thirumansolai P.O: 630 56







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03/04/2021

## Circular

All the members of Internal Complaints Committee (ICC) are requested to attend the meeting on 06/04/2021 at 11:00am at CSE Seminar Hall, PSYEC

### AGENDA:

- Discussion on previous activities of ICC
- Events and programs to be organized.
- Any other point with the permission of the Principal.

### CONVENER

PRINCIPAL

Dr. R. RAJA M.E., Ph.D.,

PRINCIPAL

PANDIAN SARASWATHI YADAV  
ENGINEERING COLLEGE  
Arasanoor, Thirumansolai P.O. 630 56  
Sivagangai Dist, Tamil Nadu

S.No	Name	Profession	Position in ICC	Signature
1.	Mrs. S PANDIMEENA	HOD/EEE	Convener	
2.	Mrs. K. Kalaiselvi	AP/EEE	Member	
3.	Mr. M. Radha Krishnan	HOD/Mech	Member	
4.	Dr. K. R. Prem Latha	HOD/CSE	Member	
5.	Mrs. Rajalakshmi	HOD/ECE	Member	
6.	DR MURALI .V	HOD/Civil	Member	
7.	Ms. P. Jerlin Belsiya	HOD/S&H	Member	
8.	Mr. R. Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member	







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## Internal Complaints Committee (ICC)

### Minutes of the Meeting

**Date:** 06/04/2021

**Venue:** CSE Seminar Hall, Main Block, PSYEC

#### **AGENDA:**

- Discussion on previous activities of ICC
- Events and programs to be organized.
- Any other point with the permission of the Principal.

#### **Members present**

1. Mrs. S. Pandimeena, HOD/EEE, Convener *SP*
2. Mrs.K.KalaiSelvi, AP/EEE, Member *KK Selvi*
3. DR. Murali .V, HOD/Civil, Member *V. Murali*
4. Mr.M.RadhaKrishnan, , HOD/Mech, Member *M. Radha*
5. Dr.K.R.PremLatha, HOD/CSE, Member *Prem Latha*
6. Mrs. Rajalakshmi, HOD/ECE, Member *Rajalakshmi*
7. Ms. P.Jerlin Belsiya, HOD/S&H, Member *P. Jerlin*
8. Mr.R.Vairamuthu, Advocate, Madras High Court, Member  
Madurai Bench. *Vairamuthu*

1. **The committee members had a online meeting It was recorded that there were no complaints received since the Internal Complaints Committee was constituted in the year 2016.**
2. Discussion on previous activities of ICC
3. The female faculty members and girl students of PSYEC also actively participated in an online program organised by Prevention of sexual harassment (POSH) cell, Anna University on 8th and 9th March 2021 Topics much required required for the betterment of Women in the present scenario such as Indian legal system for Women and Women health awareness was highlighted.



*h*  
**Dr. R. RAJA M.E., Ph.D.,**  
**PRINCIPAL**  
**PANDIAN SARASWATHI YADAV**  
**ENGINEERING COLLEGE**  
**Arasanoor, Thirumansolai P.O-630 56**  
**Sivagangai Dist, Tamil Nadu**





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10/03/2020

## Circular

All the members of Internal Complaints Committee (ICC) are requested to attend the meeting on 17/03/2020 at 11:00am at CSE Seminar Hall, PSYEC

### AGENDA:

- Discussion on previous activities of ICC
- Report on cases relating Sexual harassment for the academic year 2019-2020.
- Events and programs to be organized.
- Any other point with the permission of the Principal.

### CONVENER

PRINCIPAL  
Dr. R. RAJA M.E., Ph.D.,  
PRINCIPAL  
PANDIAN SARASWATHI YADAV  
ENGINEERING COLLEGE  
Arasanoor, Thirumansolai P.O-630 561  
Sivagangai, Tamil Nadu

S.No	Name	Profession	Position in ICC
1.	Mrs. S PANDIMEENA	HOD/EEE	Convener
2.	Mrs.K. Kalaiselvi	AP/EEE	Member
3.	Mr.M.RadhaKrishnan	HOD/Mech	Member
4.	Dr.K.R.PremLatha	HOD/CSE	Member
5.	Mrs. Rajalakshmi	HOD/ECE	Member
6.	DR MURALI .V	HOD/Civil	Member
7.	Ms. P.Jerlin Belsiya	HOD/S&H	Member
8.	Mr.R.Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member

Kalaiselvi  
M. RadhaKrishnan  
PremLatha  
R. Rajalakshmi  
Vairamuthu







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## Internal Complaints Committee (ICC)

### Minutes of the Meeting

**Date:** 17/03/2020

**Venue:** CSE Seminar Hall, Main Block, PSYEC

#### **AGENDA:**

- Discussion on previous activities of ICC
- Report on cases relating Sexual harassment for the academic year 2019-2020.
- Events and programs to be organized.
- Any other point with the permission of the Principal.

#### **Members present**

1. Mrs. S.Pandimeena, HOD/EEE, Convener *S.Pandimeena*
2. Mrs. K. Kalaiselvi, AP/EEE, Member *K.Kalaiselvi*
3. DR. Murali .V, HOD/Civil, Member *M.V.Murali*
4. Mr.M.RadhaKrishnan, , HOD/Mech, Member *M.R.Krishnan*
5. Dr.K.R.PremLatha, HOD/CSE, Member *P.Latha*
6. Mrs. Rajalakshmi, HOD/ECE, Member *R.Rajalakshmi*
7. Ms. P.Jerlin Belsiya, HOD/S&H, Member *P.J.Belsiya*
8. Mr.R.Vairamuthu, Advocate, Madras High Court, Member *V.Vairamuthu*  
Madurai Bench.

1. The committee members had a meeting, it was recorded that there were no complaints received since the Internal Complaints Committee was constituted in the year 2016.
2. Discussion on previous activities of ICC Mrs. Saraswathi Pandian mam, Founder, motivated students through her interactive session on Feb 8th 2020. The members discussed that International Women's day on 8th March 2020 was a great success.

As a mark of celebrating womanhood, eminent women achievers from different walks of life were honored during the event of International Women's day on March 8, 2020.

**Principal**

Dr. R. RAJA M.E., Ph.D.,  
PRINCIPAL

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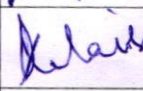
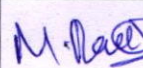
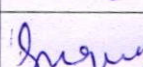
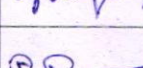
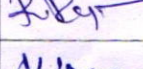
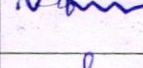
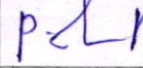
Date: 1.9.2018

## Circular

This is to inform that Internal Compliant Committee meeting is scheduled on 7.9.2018 in the CSE Seminar Hall at 10 a.m. All the members are informed to attend the meeting without fail.

  
CONVENER

  
PRINCIPAL  
Dr. R. RAJA M.E., Ph.D.  
PRINCIPAL  
PANDIAN SARASWATHI YADAV

S.No	Name	Profession	Position in ICC	Signature
1.	Mrs. S PANDIMEENA	AP/EEE	Convener	
2.	Mrs. K. Kalaiselvi	HOD/EEE	Member	
3.	Mr.M.RadhaKrishnan	HOD/Mech	Member	
4.	Mr.Suganya	AP/CSE	Member	
5.	Mrs. Rajalakshmi	HOD/ECE	Member	
6.	DR MURALI .V	HOD/Civil	Member	
7.	Ms. P.Jerlin Belsiya	HOD/S&H	Member	
8.	Mr.R.Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member	







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## Minutes of Internal Complaint Committee Meeting

Date: 13/09/2018

Time and Date: 10:00am and 7.9.2018

Venue: CSE Seminar Hall

Points Discussed

1. Chairman of committee welcomed all members for this meeting.
2. It is planned to organize a motivational talk for the students.
3. Planned to conduct a seminar on Women Empowerment.
4. **The committee has noted that no complaints of sexual harassment have been received from any women employee against any Students and staff members of our institution.**

5. Finally vote of thanks by Mrs. S Pandimeena

Members Present

S.No	Name	Profession	Position in ICC	Signature
1.	Mrs. S Pandimeena	AP/EEE	Convener	
2.	Mrs. K. Kalaiselvi	HOD/EEE	Member	
3.	Mr.M.RadhaKrishnan	HOD/Mech	Member	
4.	Dr.K.R.PremLatha	HOD/CSE	Member	
5.	Mrs. Rajalakshmi	HOD/ECE	Member	
6.	DR Murali .V	HOD/Civil	Member	
7.	Ms. P.Jerlin Belsiya	HOD/S&H	Member	
8.	Mr.R.Vairamuthu	Advocate, Madras High Court, Madurai Bench	External member	

Principal

Dr. R. RAJA M.E., Ph.D.,  
PRINCIPAL

PANDIAN SARASWATHI YADAV  
ENGINEERING COLLEGE

Arasanoor, Thirumansolai P.O-630 56  
Sivagangai Dist, Tamil Nadu

