

PANDIAN SARASWATHI YADAV ENGINEERING COLLEGE

Madurai-Sivagangai Highway, Thirumansolai Post Arasanoor-630561. "Approved by AICTE & Affiliated to Anna University, Chennai"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Date: 11/04/2022

Sub: 2nd meeting of IQAC at 11.30am on 15/04/2022-Reg.

The First Internal Quality Assurance Cell meeting is planned to conduct on 15/04/2022. All the members of IQAC, all the Heads, Coordinators of various Cells and Committee members are asked to attend the meeting without fail.

Agenda for the Meeting:

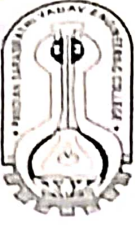
1. Review of previous of meeting
2. Review of Academic Calendar 2022-2023
3. Project work (Final year)
4. Innovation in teaching learning process
5. Internal assessment and questions paper setting
6. Class committee meeting and its activities
7. Placement and training activities
8. Value added courses
9. NAAC, NBA developmental process
10. NCC activities
11. IQAC activities


IQAC Coordinator


PRINCIPAL

Copy to:

1. All IQAC members
2. All HODs
3. All the faculty
4. All file



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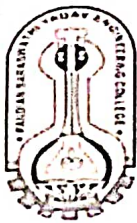
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List of IQAC committee members for academic year 2022-2023

Date:15-04-2022

S. No	Name of the Member	Designation	Position in IQAC	Signature
1	Dr. R. Raja	Principal	Chair Person	
2	Dr. V. Murali	Vice Principal	IQAC Coordinator	
3	Dr. A. Askarunisa	HOD/CSE	Internal member	
4	Dr. S. Meenakshi Sudarvizhi	HOD/CIVIL	Internal member	
5	Dr. S. Manikandan	HOD/ECE	Internal member	
6	Mr. M. Radha Krishnan	HOD/MECH	Internal member	
7	Ms. S. Pandimeena	HOD/EEE	Internal member	
8	Ms. P. Jerlin Belsiya	HOD/S&H	Internal member	
9	Mr. R. Pandi Thurai	AP/MECH	Academic Representative	
10	Mr. Ashwin Desai	CEO-A&T Video Networks Pvt. Ltd.	Member from Industry	
11	Mr. S.A. Saravana Pandian	Managing Director, Embien Technologies India Private Limited	Member from Industry	
12	Mr. V. Kesavan	Business	Parent	
13	Mr. Jackson Chelladurai	Founder of CWJ	Alumni	



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Minutes of Meeting

Meeting: 02

Date of Meeting: 15/04/2022

Mode : offline

The following points were discussed:

- ❖ The chairperson reviewed the Institution Academic Calendar for 2022-2023 Even Semester and suggested direction to incorporate the skilled based technical programs as per the academic calendar for all departments.
- ❖ According to the Institution's academic calendar for the 2022-2023 Even Semester Skill-based technical programmers will be incorporated as schedule.
- ❖ The principal insists to take more attention on Academic Council Meeting for this current even Semester.
- ❖ The committee instructed the HODs to encourage their department students to complete innovative project work
- ❖ Senior faculty member proposed holding a national work shop to provide practical education to student.
- ❖ The committee insisted of holding a class committee meeting for students in accordance with university norms in order to obtain in feedback for future improvements.
- ❖ The committee has instructed that professors adopt new teaching approaches when delivering their courses in order to improve students learning capacities.
- ❖ The committee has urged professor to focus more on certificate and add-on courses in their disciplines.
- ❖ The HODs were instructed to promote their respective faculties had completed their respective theory and practical subject in accordance with university criteria, and to keep track on this in their course files on a regular basis.
- ❖ The committee has insisted to conduct regular Parents Teacher meeting.
- ❖ The committee observed the NCC to perform more rural social welfare operations



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- ❖ According to university circulars and regulations, the IQAC coordinator insists on conducting all tests and exams according to the academic calendar and update all web portal inputs on time.
- ❖ The IQAC coordinator insisted that the training and placement cell increase the number of a campus placement drives by bringing more reputable organization.
- ❖ The committee emphasized on making well defined long-term plans and development strategies.
- ❖ The IQAC planned to organize one day seminar on research methodology and one day workshop on insights into the NAAC Accreditation process.
- ❖ The committee has instructed the HODs that every student should participate in in-plant training at industries.